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## **Professional Snapshot**

PMP- and CSM-certified project manager delivering multimillion-dollar initiatives across federal, nonprofit, and Fortune 500 environments. Expert in aligning scope, budget, and stakeholders to drive successful software, analytics, and process optimization projects.

# **Core Competencies**

Waterfall & Agile | Accounts Payable Process Support & AP Automation Process | Budgeting & Forecasting | Stakeholder Management | Optimization | Cross-Functional Leadership | Microsoft Project | Software as a Service (SaaS) | Excel (Pivot Tables, Macros, VLOOKUP), SQL, Python, Tableau | Intermediate Full Stack Dev

# **Professional Experience**

Freelance TEFL-Certified English Instructor – Ankara, Turkey | May 2021 – July 2025

- Maintained professional engagement during family diplomatic assignment.
- Delivered English instruction to adult learners, strengthening communication and interpersonal skills.
- Continued upskilling in Python and SQL, preparing for transition back into analytics/operation roles.

Business Analyst - SafeNest, Las Vegas, NV | Jan 2021 - May 2021

- Mapped workflows and reporting requirements for Bonterra SaaS implementation.
- Built interim Excel/Access tools for compliance; automated SQL/VBA pipelines and developed Tableau/Excel KPI dashboards.
- Cut reporting time by 60% and trained 15 staff on dashboard usage.

eProcurement Manager – PENN Entertainment, Las Vegas, NV | Jan 2016 – May 2020

- Led Coupa P2P implementation across 43 properties, managing data integration for 12M+ records and \$393M annual spend.
- Developed ETL workflows reducing manual data prep by 40%; improved data accuracy from 55% to 98%.
- Supervised 5 analysts; onboarded 1,000+ suppliers; met 24-hour SLA for issue resolution.
- Raised e-invoicing adoption from under 25% to 70%+ through training and automation.
- Built spend/compliance dashboards (SQL, Excel); partnered with Coupa to enhance platform performance.

Pricing Analyst • SAP Ariba P2P Lead – Caesars Entertainment, Las Vegas, NV | Nov 2013 – Jan 2016

- Directed Ariba P2P implementation across 36 properties, managing punchout, ordering, and invoicing workflows.
- Migrated 300K+ records per site; ensured ERP data alignment via test mapping and cleansing.
- Built dashboards tracking \$800M+ spend and 2.2M daily transactions; automated vendor ingestion.
- Consolidated pricing systems, reducing errors by 40% and enabling vendor compliance tracking.

**Senior Project Manager** – Bureau of Land Management (BLM), U.S. Department of the Interior | Mar 2013 – Nov 2013

**Senior Interagency Project Manager** – National Park Service (NPS), U.S. Department of the Interior | Mar 2010 – Mar 2013

- Managed \$200M+ in multi-agency projects under the Southern Nevada Public Land Management Act.
- Led cross-functional teams, budgets, contracts, and schedules to deliver infrastructure and land-use initiatives.
- Produced detailed performance and status reports for senior executives, enabling data-driven decisions and scope adjustments.

**Senior Business Analyst • Senior Computer Information Specialist** – NexGen Technologies, Las Vegas, NV (Contractor to BLM) | May 2004 – Mar 2010

- Led business analysis and development of a web-based project management portal, streamlining multiagency financial and project tracking under strict SLAs.
- Managed requirements gathering, stakeholder collaboration, and iterative delivery to improve federal project cost, schedule, and scope performance.
- Architected and maintained a \$3B+ financial data warehouse and reporting system, providing actionable insights for auditing and funding decisions.
- Designed and implemented live land auction databases and dashboards, enabling real-time revenue forecasting and executive-level reporting.

### **Education**

M.S., Project Management – Boston University B.S., Computer Information Systems – University of Nevada, Reno

### **Certifications**

- Python for Everybody Specialization Certificate, University of Michigan 2025
- Project Management Professional (PMP), PMI 2020
- Certified ScrumMaster (CSM), Scrum Alliance 2020
- Certified Professional in Supply Management (CPSM), ISM 2018
- Coupa Platform Certification, Coupa Software 2016